

YouthWORKS411 is committed to helping Rhode Island's youth obtain valuable work experiences that will prepare them for their futures.

YouthWORKS411 Center Locations



- | | |
|---------------------------------|----------------------------------|
| 1. Pawtucket
305-5919 | 8. Warwick
921-5907 |
| 2. Woonsocket
671-2971 | 9. East Providence
640-8541 |
| 3. Wakefield
789-3016 x365 | 10. Bristol/Warren
481-3508 |
| 4. Charlestown
596-7272 x115 | 11. Newport
692-2695 |
| 5. Westerly
596-7272 x115 | 12. Cranston
562-8325 |
| 6. Johnston
709-2611 | 13. North Providence
519-1952 |
| 7. Providence
444-0885 | 14. North Kingstown
484-2869 |

Area code (401)



For more information on becoming a Work-Experience Site for youth, please contact your nearest YouthWORKS411 Center or the Statewide Youth Center Manager, Adrianna Goode at (401) 680-8755 or email agoode@providenceri.com



Visit YouthWORKS411 at
www.dlt.rh.gov/youthworks411



1511 Pontiac Avenue, Cranston, RI 02920

DLT is an equal opportunity employer/program. Auxiliary aids and services are available on request to individuals with disabilities.

TTY via RI Relay 711

9/13 MDF

YouthWORKS411

Become a Work-Experience Site for Youth

You + Today's Youth =
Tomorrow's Workforce



YouthWORKS411 helps prepare the workforce of the future by connecting young adults ages 14 to 24 with the education, work experience and occupational skills training they need to succeed. Collaboratively, the RI Dept. of Labor and Training, the Governor's Workforce Board RI, the two local workforce investment boards and more than two dozen non-profit service providers have enacted a unified system to assess the career interests and training needs of RI young adults.

As an employer, you can make a difference by placing youth in work experiences **at no cost to you.**

All Work Experiences

- Provide career exploration for youth ages 14-24 in businesses and organizations
- Develop youth skills, orient youth to the world of work
- Relate to the youth's interests, abilities and career goals
- Adhere to state and federal child labor laws



Types of Works Experiences Internships

Internships are a minimum of five hours per week for thirteen weeks during the school year. They may be after school or, in some cases, during the school day to meet the needs of the youth and the company/organization.



Summer Work Experiences

Summer Work Experiences are 20 hours per week for any six weeks in July and August. Youth wages of \$7.75 per hour will be paid by the referring local YouthWORKS411 Center.

Employer Contribution

As a Work-Experience Employer, you will:

- Provide proper supervision and be a positive adult role model
- Fill out a regular time sheet and an evaluation form
- Follow all youth labor laws (YouthWORKS staff will provide technical assistance as needed)
- Sign a Worksite Agreement
- Help them learn about jobs in your organization and the occupational skills training needed for those jobs
- Help them learn about personal attributes needed to obtain a job and career advancement
- Develop basic work habits and a strong work ethic

Youth recommended by YouthWORKS411 staff for placement at your business will be:

- Pre-screened and matched in the areas of age, maturity, interest, abilities and type of work.
- Interviewed and accepted or rejected by you.
- Coached after placement by YouthWORKS staff whom you can contact directly with any questions or concerns.

About YouthWORKS411

Rhode Island's two workforce boards operate YouthWORKS411 centers around the state, offering services to help youth obtain skills and experience needed for employment.

Services include:

- Academic Assessment
- School Dropout Prevention
- Tutoring
- GED Preparation
- Leadership Development
- Labor Market Information
- Interview Skills
- Appropriate Workplace Attire
- Professional and Ethical Behavior
- Conflict Resolution
- Vocational Interest Survey
- Career Information
- Résumé Development
- Work Experiences
- Health and Safety on the Job